



7th January 2021

Tips for Online Learning

The following are some simple points to help students prepare for Online Learning

- ✓ Do you have the use of a **Phone / Tablet / Laptop / Computer** and **internet** for school work. If not please bring this to the attention of your Year Head.
 - ✓ Did you know that you can use the Internet browser function on your **Games Console** (Xbox / Playstation) to access the internet and your Teams account?
 - ✓ Check your **Log-In details** for MS Teams Platform –
Email address and Password
 - ✓ Are you included in a Team for all your **subjects**?
 - ✓ Can you access **One Note** for your class teams?
 - ✓ Do you have a **desk and chair** to use in a quiet space for school work?
 - ✓ Follow the **school day 9:00a.m. – 4:00 / 3:20p.m.** While you may be doing homework in the evenings and send questions to teachers, please be mindful you may not get a reply until the following morning when classes resume.
 - ✓ Organise your **materials** the night before as you would if you were attending school.
 - ✓ Take your **breaks** and have your **lunch** as you would in school.
 - ✓ If possible, use your **cameras** during online lessons and **contribute** regularly by speaking to your teacher – it makes it more interesting for everyone.
 - ✓ Stay up to date with tasks or **homework** assigned and if there are any difficulties in uploading school work – please let your teachers know.
 - ✓ Please be aware the MS Teams is a learning space and the **Code Of Behaviour** applies when learning online. So respectful and mature behavior at all times is expected.
 - ✓ The **CARE TEAM** and **LEARNING SUPPORT** team are available if you need them.
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- ✓ Give yourself **time to adjust** to learning from home again, we appreciate that it can be stressful and may take time to settle into, put in your **best effort** and **ask for help** if needed.

